Directions for adding the class calendar to your mobile phone calendar

**Iphone**

Step 1 Using your iphone go to my website and copy this link:

<https://calendar.google.com/calendar/ical/hr9vfpvh3p12fddf24qfmhbakc%40group.calendar.google.com/public/basic.ics>

Step 2 Tap the "Settings" icon, then scroll down and select "Mail, Contacts, Calendars."

Step 3 Tap "Add Account" and select "Other."

Step 4 Select the "Add Subscribed Calendar" option at the bottom, and past the link you copied above then click "Next." Then hit save.

\*\*\*If the calendar is not showing up on your phone calendar try the following: Open your calendar app and click on calendars button on the top left of your screen. Scroll down until you see subscribed and make sure there is a check next to important announcements. \*\*\*

**Google/Android Phone** <https://calendar.google.com/calendar/ical/hr9vfpvh3p12fddf24qfmhbakc%40group.calendar.google.com/public/basic.ics>

In the calendar section of your GMail/Google Apps account there is a list on the left of calendars available to view. At the bottom right of that list is the word "Add" If you click this word and select "Add by URL" you can cut and paste the link from above. Ignore the checkbox about making it publicly available. If you are using an Android phone this calendar will then sync to your Android phone, providing the account you add the calendar to is the account that you sync to your Android phone!

**Blackberry**

The Blackberry will not directly subscribe to iCal (.ics) files so you can either import to your Outlook account if that syncs to your phone or set up a personal Google Calendar which you can add the school calendar to using the instructions above. You would then need to install Google Sync on your Blackberry device and have it sync to your Google calendar.